

Welcome to
DONALD R. GETTY K-9 SCHOOL
GRADES 4 – 6

SUCCESS COMMITMENT AND ENROLMENT FORM

Over the past years, Donald R. Getty K-9 School has developed this **Success Commitment** to assist with the registration process. This commitment seeks to provide students with expectations for how to be successful in a K-9 school. We seek to ensure a safe, positive, productive school climate and culture, where high expectations are set for academic achievement and appropriate behaviour. To create, and then to maintain these high expectations, Donald R. Getty K-9 students and their parents are expected to agree to, and sign the **Success Commitment**.

Donald R. Getty K-9 School Policies

Donald R. Getty K-9 School has developed policies and rules to ensure student achievement and to protect both the physical and emotional well being of our students and staff, and to enhance achievement. There is, and will continue to be, no tolerance for inappropriate behaviour. Suitable action will be taken to help students learn, and appropriate consequences will be utilized to achieve this. These rules will cover students both in and out of class, while involved in any school-related activities, on their way to and from school and even outside of the regular school hours if it has a negative effect on the school community.

Donald R. Getty K-9 School Student Code of Conduct

The students of Donald R. Getty K-9 School will all be expected to:

- have a positive attitude and show respect towards the community, visitors, school, staff and students.
- recognize that Donald R. Getty K-9 School is a great place to be and will respect it by adhering to the student dress code and school rules.
- attend school regularly, on time and prepared for classes.
- put forth our best effort in everything that we do.
- appropriately utilize the technology that is available to us.

- be organized and complete all assignments.
- represent Donald R. Getty School in a positive manner, whether we are in school, out in the community at a school activity, or travelling to and from school.
- remember that we give respect, take responsibility and build relationships.

Donald R. Getty K-9 School staff may:

- Discuss behavioural expectations with students, in class and out
- Remove privileges for short or long term
- Temporarily exclude a student from a class
- Require a student to attend a detention (morning, noon, afterschool)
- Make a temporary placement of a student in another classroom
- Temporarily confiscate from students: cell phones, pagers, portable stereo equipment, cameras and other electronic materials
- Suspend a student from class
- Make alternate learning arrangements in and out of school
- Require a student to serve an In-School-Suspension
- Inform and involve parents in solving school difficulties
- Suspend a student from attending the school (Out-Of-School-Suspension)
- Require restitution for property damage to the school, or individual(s)
- Make referrals to other professionals such as our inclusive learning team, social workers, police officers, the Alberta Attendance Board, Child Welfare Workers, or other agencies
- Recommend expulsion from the school, or all Edmonton Public Schools
- Automatically involve the Edmonton City Police for any illegal activities

Donald R. Getty K-9 School Dress Code

The Dress Code stands as a component of Donald R. Getty K-9's culture, which emphasizes academic, social, artistic and athletic excellence. The Dress Code is an important and valuable part of our program.

Appropriate Dress:

- Clothes are clean and in good repair, free of holes, tears, slashes
- Clothes are appropriate for the time of year and climate
- Slogans on all clothing are positive and appropriate for the school setting
- Midriffs and backs must be covered at all times
- Skirts and shorts are no shorter than half way between the knee and the inseam
- All items designated as underwear are kept under cover (including when seated or bending) and see through shirts, skirts or pants are not permitted
- Head covers are to be worn for medical or religious reasons only
- Jewelry is limited, not distracting and doesn't pose the potential for injury
- Outdoor jackets and coats are not to be worn in the school
- It is essential that students come dressed for the weather. If your child has inadequate outdoor clothing, the office staff or teacher will call home and request outerwear be dropped off at school.

Donald R. Getty K-9 School Attendance

The Alberta School Act and Edmonton Public Schools policies and regulations state that regular and punctual school attendance is the responsibility of the student, parents and the school system. If students are away for an extended period of time they will be expected to complete missed work when they return.

Donald R. Getty K-9 School Late Policy

Ensuring timeliness is a team effort that involves students, parents, and school.

If your child will be absent or late please call the office. When a child is late to the building they must check-in at the office and if they need to leave early for an appointment, students need to check out from the office with parental contact as well. Our automated system will call out daily to ensure safety and security. If students have ongoing absences or lates a school administrator will be contacting you.

Donald R. Getty K-9 School Campus School Procedures and Policy for Supervision:

Donald R. Getty School opens its doors at 8:15 am each morning and classes begin at 8:30. At this time, all students and parents are welcome to enter the building however it is encouraged that our elementary students play outside until the 8:25 bell to get some fresh air and exercise before their school day begins. Supervision both inside the building and on the playground is provided at this time. Please be aware that prior to 8:15 am, the school is closed to parents and students.

Elementary students will enjoy physical activity at recess outdoors unless the outside temperature is below -24°C including wind chill. During extreme weather, students coming in at 8:15 am will be expected to remain outside their classroom and wait quietly and respectfully for their teachers to invite them into the classroom.

In the interest of student safety and in response to parents' wishes, all students **must** remain on the school property or at the Donald R. Getty park area from the time they arrive at school in the morning until they leave for home in the afternoon. There is plenty of space on the school grounds to accommodate a variety of lunchtime activities, including lunch-time intramurals. Students should not be in back alleys, neighbours' yards or homes, or at neighbourhood stores. Consequences for not adhering to our closed campus may include a removal of lunchtime privileges, suspension from school, and/or assigning of community service hours. Parental permission can be arranged for your child to travel **to your home** for lunch if you are within walking distance. Permission to visit local restaurants or friends homes during the lunchtime is not possible.

DONALD R. GETTY K-9 SCHOOL

Acceptable Use of Technology Agreement and Student Declaration

At Donald R. Getty K-9 School, we believe that technology can be a powerful tool to enhance learning, enabling students to access information and collaborate with others across the school, community, and the world. We believe that all students, staff and parents must be good digital citizens by following standards of acceptable use when using either school-owned technology (software, hardware, Internet) or their own personal electronic device for school purposes while enrolled at Donald R. Getty K-9 School. (*A personal electronic device may include one of the following that is owned by the student: laptop computer, netbook, iPhone or other device with Internet access - e.g. BlackBerry, Cell Phone, iPod Touch, PDA, Nintendo DSi, iPad etc.*)

The declaration below outlines the standards of acceptable use. It will act as an agreement between Donald R. Getty K-9 School and the registering student.

This declaration must be reviewed and signed by students in order for any student to use a school device or to use their own *personal electronic device* in school.

Section A: Student Declaration

As a student at Donald R. Getty K-9 School, I value having access to technology to support my learning. I know that along with this privilege goes great responsibility. To demonstrate my level of commitment, I will read carefully each of the following items and seek further clarification from Donald R. Getty staff if I have questions or concerns.

I understand that having access to technology in school is a privilege. I understand that this privilege may be revoked if I fail to fulfill my responsibilities as a user of this technology and that many, but not all, of these responsibilities are outlined below.
I will only use technology for educational purposes while in school, unless a teacher has granted me an exception; and then I will only use the technology within the parameters or guidelines established by the teacher. When connected to the Internet, I will never use my device to reveal personal information such as my age, address or phone number, or those of other students or persons.
I will take full responsibility for, and respectfully use, the technology available to me at school. For example, this means I will use proper care if transporting, handling or operating any electronic device (computer, camera, etc.) while in school, whether it belongs to the school, another student, or myself.
I understand that the district (EPSB District Technology) uses a content filter on its Internet access, yet I know it is <i>possible</i> that I may encounter inappropriate material, which includes images or text that are pornographic, violent, obscene or offensive to others. I will immediately close the window on the screen that depicts this material. I will then inform a teacher or administrator.
I understand that personnel from the school and District Technology have access to information about every web page I visit and files I create on school computer(s). I am aware that this information may be monitored and viewed by my teachers or other district personnel. I understand that this limits privacy as it pertains to the use of the technology that is assigned to me and the information that is stored on school-provided file storage spaces.
I know that information located on the Internet may be inaccurate or incomplete. When accessing resources I will try to evaluate the validity of materials I access. I will respect copyright and will cite resources I use when necessary.
I understand that my actions using the computer and accessing the Internet reflect on myself, my class and the school. I will conduct myself accordingly and exercise good judgment. I will also comply with all the policies and rules pertaining to the use of technology which the school has established or may establish in the future.
I will not download or install any software, music, movies, or files of any nature unless I have been granted specific permission to do so by my teacher and the copyright holder grants permission.
I will respect all rules set out here and those that may come into effect in the future regarding use of the electronic devices in school.

I will always log out of the computer when finished using it, or when moving out of sight of my computer. Any actions done on a computer when I am logged in are directly traceable to me.
I will not access or use the account of another student or teacher. If I notice another student or teacher has not logged out of a computer I am using, I will notify them (if possible) and log them out.
I will not create, use, display, participate in or store any offensive, obscene, inflammatory or defamatory language or images. I will not use the technology in any way that negatively affects any other student or persons either at school or beyond the hours of school operation if my online behavior is harmful to individual students or the climate of the school.
I will not share my Student Network Logon password (your SNL ID and password are provided to you by your school. The ID is the same from year-to-year, school-to-school (f.lastname), and the password can be changed by teachers or students) with anyone. All teachers have access to this password through their secure Student Information System if you happen to forget it, so there is no need to write it down. Memorize it.

Section B: Students bringing their own personal electronic device to school

Students at Donald R. Getty K-9 School may bring their own personal electronic devices which may be able to connect to the school wireless network. When at school, all of the above conditions apply to these student-owned devices, in addition to the following:

I will only connect to the school wireless network, and NOT to the school's wired network, nor any other (external) wireless network, even though other networks from the neighborhood might be visible inside the school.
The device I am using will have virus protection software which is up-to-date. I will turn off all peer-to-peer (music/video/file-sharing) software or webhosting services on my device while connected to the school wireless network.
I will use my personal electronic device in class in the manner directed by my teacher and only with my teacher's expressed permission.
I understand the security, care and maintenance of my device is my responsibility.
I will securely store and charge my device when not in use.
I understand that the school, or other students are not responsible for the safety and security of my device. Loss, theft or damage of my device is my full responsibility.
I understand that personnel from the school and District Technology may access my personal electronic device if there are reasonable grounds to believe that there has been a breach of school rules or discipline policies and that a search of the device would reveal evidence of that breach. This may include but is not limited to audio and video recording, photographs taken on school property that violates the privacy of others, issues regarding bullying, etc.

Donald R. Getty K-9 School
2017 – 2018 ENROLMENT INFORMATION

PLEASE COMPLETE THE INFORMATION ON BOTH SIDES OF THIS FORM AND RETURN IT TO THE SCHOOL

GRADES 4 – 6

STUDENT INFORMATION:

LEGAL Surname: _____ First: _____ Middle: _____
COURTESY Surname: _____ Male _____ Female _____ Other _____
Address: _____ Postal Code: _____
Phone: _____ Date of birth: Day: _____ Month: _____ Year: _____
Last school attended: _____ Going into grade: _____

FIRST PARENT [] GUARDIAN [] (check only one)

Surname: _____ First: _____ Mr. / Mrs. / Ms.
Relationship to student: Father _____ Mother _____ Other relative _____ Other _____
Address: _____ Postal Code: _____
Home phone: _____ Work phone: _____ Other: _____
E-mail address: _____

SECOND PARENT [] GUARDIAN [] (check only one)

Surname: _____ First: _____ Mr. / Mrs. / Ms.
Relationship to student: Father _____ Mother _____ Other relative _____ Other _____
Address: _____ Postal Code: _____
Home phone: _____ Work phone: _____ Other: _____
E-mail address: _____

Student lives with:

Both parents: _____ First parent: _____ Second parent: _____ Assumed guardian: _____

EMERGENCY CONTACT (other than parent):

Name: _____ Home phone: _____ Other phone: _____

Siblings at Donald R. Getty School:

By signing below, I am signifying that I have read and agree to the:

Donald R. Getty K-9 School Grade 4 – 6 Success Commitment

- I understand and will support the concept of no tolerance of inappropriate behaviour.
- I understand and will support participation in the Student Code of Conduct.
- I understand and will support participation in the School Dress Code.
- I understand and will support the School Late Policy.
- I understand and will support the Acceptable Use of Technology Policy.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

Lunch expectations: (please mark clearly with an X)

My child will be remaining at school for lunch and I will pay the lunch fee. _____

My child has permission to come home for lunch. I will pay a drop-in fee if I need him/her to stay. _____

All Donald R. Getty K-9 students will take part in the core academic courses of English Language Arts, Mathematics, Music, Physical Education, Science, Social Studies, and Health.

All students in grades 4-6 will additionally receive French As A Second Language (FSL) instruction.

